

Post applied for _____ Advertisement No. _____
आवेदित
पद _____

Applied under category Gen/SC/ST/OBC/EWS _____ विज्ञापन सं० _____

श्रेणी जिसके अन्तर्गत आवेदन किया है सामान्य/अनु.जा./अनु.ज.जा./अ.पि.व./आर्थिक रूप से पिछड़े _____ Post Code _____

Field of Specialization (if any) _____
विशेषज्ञता का क्षेत्र (यदि कोई हो) _____ पद कूट _____
Deptt./Center _____ विभाग/केन्द्र _____

Tel. No. 0751-2442801 Fax No. 0751-2341768 (Off.) E-mail : Registrar@jiwaji.edu Website: www.jiwaji.edu

JIWAJI UNIVERSITY, GWALIOR



जीवाजी विश्वविद्यालय
Gwalior (M.P.)-474011 (India)
ग्वालियर - 474011 (भारत)

APPLICATION FORM FOR TEACHING POSTS.

शैक्षणिक पदों के लिये आवेदन प्रपत्र

Particulars of fee Remitted:

Amount	Bank Draft No.	Date	Issuing Bank
शुल्क का विवरण			
राशि (रु०)	बैंक ड्राफ्ट संख्या	दिनांक	जारीकर्ता बैंक

1 Full Name (in Block Letters) _____

Underline surname _____

पूरा नाम हिन्दी में
(उपनाम सहित, साफ अक्षरों में)

2 Fathers's/Husband

Name पिता/पति का

नाम

Affix Passport
size Photograph
पासपोर्ट आकार
का फोटो
चिपकायें

3 (a) Address for Correspondence पत्राचार के लिये पता (b) Permanent Address स्थायी पता

Tel. No. _____ Fax No. _____

Tel. No. _____ Fax No. _____

e-mail: _____

e-mail: _____

4 Date of Birth & Place जन्म तिथि एवं जन्म स्थान

Age on the last date of this application

इस आवेदन पत्र की अन्तिम तिथि को आयु

Years वर्ष _____

Months माह _____

Days दिन _____

5 (a) Sex: Male/Female लिंग: पुरुष/स्त्री

(b) Category वर्ग

SC अ.जा. ST अ.ज.जा.

OBC अ.पि.वर्ग General सामान्य

(c) person with disabilities विकलांग होने की दशा में

Yes हाँ or अथवा No नहीं if Yes यदि हाँ

VH वी.एच. HH एच.एच. OH ओ.एच.

Please tick सही का निशान लगाईये।

6 Marital Status : Married/Unmarried वैवाहिक स्थिति :

विवाहित/अविवाहित _____

7 Nationality राष्ट्रियता

8. Academic Qualification (Commencing with the Intermediate/Senior Secondary Certificate Examination or an equivalent examination. शैक्षणिक योग्यता (इन्टरमीडिएट/सीनियर सेकेंडरी सर्टीफिकेट परीक्षा अथवा समकक्ष परीक्षा से प्रारम्भ करें)

Examination/ Degree परीक्षा/उपाधि	Subject/ Specialization विषय/ विशेषज्ञता	Year वर्ष	Division श्रेणी	%/ Marks/ Grade :/अंक /ग्रेड	No. of Attempts subject wise. विषयानुसार प्रयास संख्या	University/ College/ Board विश्वविद्यालय/ कालेज/ बोर्ड	Distinctions / Scholarship विशिष्टता/ छात्रवृत्ति

Research Degree(s) शोध उपाधियां :

Degree उपाधियां	University विश्वविद्यालय	Specific date of submission of Ph.D. thesis शोध-पत्र जमा करने की तिथि	Specific date of award उपाधियों के प्रदान करने की तिथि	Title of the work शोध-पत्र का शीर्षक
Ph.D./D.Phil./D.Mus. पी एच डी/डी फिल/डी म्यूज				
D.Sc./D.Litt. डी एस-सी/डी लिट				

(I) Whether Ph.D. awarded as per UGC Regulation 2009

YES / NO

क्या शोध उपाधि यूजीसी 2009 रेगुलेशन के अनुरूप है

हाँ / नहीं

(II) Whether qualified NET/SLET राष्ट्रीय/राज्य पात्रता परीक्षा (Indicate the date तिथि दें) :

Conducted by UGC/CSIR/ICAR/State यूजीसी/सीएसआर/आईसीएआर/राज्य द्वारा संचालित:

9. Teaching/Professional/Research Employment (Give particulars in descending order starting with the present post)

अध्यापन/व्यवसायिक /अनुसंधान नियोजन (वर्तमान पद से प्रारम्भ करके अवरोही क्रम में विवरण दें)

Employer नियोक्ता	*Status of Institute/ University संस्था की स्थिति	Post Held पद	**Pay Scale वेतनमान	Basic Pay मूल वेतन	Period of Employment		Nature of Duties/Work कार्यों के स्वरूप
					From/से	To/तक	

* Govt./Quasi Govt./Autonomous/Private. सरकारी/अर्धसरकारी/स्वायत्तशासी/निजी।

**Mention whether revised or unrevised, if relevant. कृपया संशोधित अथवा असंशोधित वेतनमान का उल्लेख करें।

10. Summary of performance

कार्य निष्पादन का संक्षिप्त विवरण

A Teaching Experience	From	To	Total years & Months
अ i ii iii iv अ B ब	अध्यापन अनुभव Under Graduate/अनुस्नातक Post Graduate/ स्नातकोत्तर कुल अध्यापन अनुभव Participation in production of Educational TV programme टी0वी0 शिक्षण कार्यक्रमों के निर्माण में भाग लेने का विवरण। Short term/ Continuing Education/ Specialist Courses conducted अल्पावधि/अनवरत् शिक्षा/विशेषज्ञता पाठ्यक्रमों का आयोजन Course developed (No.) पाठ्यक्रमों का विकास (संख्या)	से तक U.G. अनुस्नातक P.G. स्नातकोत्तर Published प्रकाशित Accepted स्वीकृत	कुल वर्ष और महीने
C Publications: (Give numbers) स प्रकाशन (संख्या दे)			

- i **Research papers in referred journals**
समीक्षात्मक पत्रिकाओं में शोध पत्र
- ii **Papers in Conferences/Symposia**
- iii **Books/ पुस्तकें**
- iv **Number of Review/ Research/ Design/
Feasibility/Reports:**
समीक्षा/अनुसंधान/अभिकल्प/व्यवहार्यता प्रतिवेदन संख्या
- v **Patents/Technology Transfer:**
एकस्व/प्रौद्योगिकी हस्तान्तरण:

Note: List of publications with details, reprints of papers and acceptance letters (in case of accepted papers) must be enclosed प्रकाशित शोध-पत्रों की सूची और उसकी पुनर्मुद्रित प्रतियों एवं स्वीकृति-पत्रों की छायाप्रतियों को संलग्न करें।

D Number of Thesis Supervised:	Awarded	Submitted	In progress
द i ii iii E ई i ii	पर्यवेक्षित शोध Ph.D./पीएच.डी. M.Phil/ एम.फिल M.Tech/M.E./M.Sc.#/एम.टेक/एम.ई./एम.एससी Completed पूर्ण हुई In progress प्रगति पर Amount (Rs. In Lakh) धनराशि (रु. लाख में)	प्रदत्त पूर्ण हुई प्रगति पर	प्रगति पर
Sponsored Research Consultancy Projects.			
प्रयोजित अनुसंधान/परामर्श परियोजनायें			
Number of Sponsored Research Projects			
प्रयोजित अनुसंधान परियोजनाओं की संख्या			
No. of Consultancy Projects.			
परामर्श परियोजनाओं की संख्या			

Refer to 'List of Encloses' and attach relevant enclosure

Postgraduate Dissertation of minimum specialization of One Full semester rest of the details given should be up to the last date of submission of the application.

F Prizes /Medals/Awards/Honors

र पुरस्कार / पदक / अवार्ड / सम्मान

G Extra curricular activities- give details, if any, of proficiency acquired in games, sports and part taken in other extra curricular or social activities such as NCC, Public Lectures, Debates, Social Service etc.

ल अन्य गतिविधियों का विवरण— यदि कोई है, खेल कूद, एन.सी.सी., संवाद प्रतियोगिता और समाज सेवा आदि

- **As a student** विद्यार्थी जीवन में

- **After entering into service** / नौकरी में आने के बाद

11 Special Training / Assignment / Any Relevant particulars:

विशिष्ट प्रशिक्षण / अभिहस्ताकन / अन्य प्रासंगिक विवरण

12 (a) Membership/Fellowship of professional societies:

(अ) व्यवसायिक सोसाइटी की सदस्यता/अध्येयता वृत्ति

(b) Other activities/Responsibilities:

(ब) अन्य गतिविधियां/उत्तरदायित्व

(c) Are you willing to accept the initial salary of the grade?

(If no, state what is the minimum salary expectable or expected with justification thereof).

(स) क्या आपको आवेदित वेतनमान का न्यूनतम स्वीकार्य है? (यदि नहीं, कारण सहित स्पष्ट करें कि कितना न्यूनतम मूल वेतन स्वीकार्य/अपेक्षित है)।

(d) if appointed, what period would you require before joining the post?

(द) नियुक्ति होने के स्थिति में कार्य ग्रहण करने से पहले कितने समय की आवश्यकता है?

(e) Any other relevant information, not given above:

(य) आवेदित पद से सम्बन्धित अन्य कोई सूचना

13 (a) Has there been any break in your academic career?

(अ) क्या कभी आपको विद्योपार्जन का क्रम भंग हुआ? यदि हाँ कारण सहित विवरण दें।

(b) Have you been punished during your studies at college/University? If so, give details.

(ब) क्या कभी आपको विद्योपार्जन के दौरान विष्वविद्यालय/कालेज द्वारा दण्ड दिया गया? यदि हाँ विवरण दें।

(c) Have you been punished during your services or convicted by a court of law? If so, give details.

(स) क्या कभी नौकरी के दौरान या किसी न्यायालय द्वारा आपको दोषी प्रमाणित किया गया? यदि हाँ विवरण दें।

(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.

(द) क्या कभी आप स्वास्थ्य परीक्षा में अयोग्य घोषित हुये, आपसे त्यागपत्र देने के लिये कहा गया, आपको किसी नौकरी से पदमुक्त या बर्खास्त किया गया ? यदि हाँ पृथक पृष्ठ पर विवरण दें।

(e) Do you have any court cases pending as one of the parties? If yes, give details.

(ध) क्या आपके विरुद्ध कोई न्यायिक मामला विचाराधीन है यदि हाँ विवरण दें।

14 Give names, designations and addressees (Phone/Fax No./e-mail, if any, of three reference not related to you. Refers should be persons with or under whom you have worked, or who have intimate knowledge of your work.

तीन सन्दर्भ व्यक्तियों का नाम, उनके डाक पते (फोन, फ़ैक्स न. यदि है) के साथ। सन्दर्भ वह व्यक्ति हो जिसके साथ या जिसके अधीन अभ्यर्थी ने कार्य किया हो या वह अभ्यर्थी के काम से पूर्णतया: अवगत हो।

i

ii

iii

Note:- Candidate should request the Referees to sent the testimonial under cover directly to the Dena Faculty Affairs of the University

उम्मीदवार को चाहिये कि वह तीन संदर्भ-व्यक्तियों से स्वयं निवेदन करके जमेजपउवदपंस बंद लिफाफे में डीन फैकल्टी अफेयर को सीधे प्रेषित करे।

15 List of Enclosures/ संलग्न प्रलेखों की सूची

(a) Bank Draft & Photograph

बैंक ड्राफ्ट एवं छायाचित्र

(b) Copies of Mark-sheets & Certificates of educational qualifications & NET/SLET/JRF

etc. अंक-पत्रों, शैक्षणिक प्रमाण-पत्रों एवं राष्ट्रीय/राज्य पात्रता परीक्षा/कनिष्क अध्येता की छायाप्रतियाँ

(c) Copies of certificates of experience.

अनुभव प्रमाण पत्रों की छायाप्रतियाँ

(d) List of publications with details, reprints of papers and acceptance letters (in case of accepted papers)

प्रकाशित शोध-पत्रों की सूची और उसकी पुनर्मुद्रित प्रतियों एवं स्वीकृति-पत्रों की छायाप्रतियाँ।

(e) Copies of other relevant certificates & documents. अन्य सम्बन्धित प्रमाण पत्रों की छायाप्रतियाँ

16 Declaration to be signed by the candidate

अभ्यर्थी द्वारा हस्ताक्षरित घोषणा पत्र

I hereby declared that the entire in this form are true to the best of my knowledge and belief. If at any time, I am found to have declared any materials/information or given any false details, any appointment shall be liable to be summarily terminated without notice or compensation.

मैं एतद्वारा यह घोषणा करता/करती हूँ कि इस आवेदन में दी गयी सभी सूचनायें मेरे जानकारी एवं पूर्ण विश्वास के साथ सत्य हैं। यदि किसी समय यह पाया गया कि मैंने कोई सूचना छिपायी है अथवा असत्य है तो मेरी नियुक्ति बिना किसी नोटिस अथवा हर्जाने के बर्खास्त कर दी जायेगी।

Place:
स्थान

Signature of Applicant/ अभ्यर्थी के हस्ताक्षर
Name / नाम)

Dated
दिनांक

17 Forwarded with the remarks that the institutions/organizations has no objections to the candidature of the applicant being considered for the post applied for, as above.

इस आशय के साथ अग्रप्रेषित की अभ्यर्थी के उपर्युक्त पद हेतु आवेदन करने एवं इस पद चयन हेतु विचार होने पर संस्था को कोई आपत्ति नहीं है।

Place:
Telephone
Fax
e-mail
Dated

Signature /हस्ताक्षर
(Head of the Institution/Organisation)
Designation
Address

Remarks/टिप्पणी:

1- Candidate already employed should forward through their employer.

2- नियोजित अभर्थी आवेदन पत्र अपने नियोक्ता के माध्यम से भेजें।

JIWAJI UNIVERISTY, GWALIOR

Annual Self Assessment for the Performance Based Appraisal System (PBAS)

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :

2. Father's Name / Mother's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence
(with PIN code) :

7. Permanent Address
(with PIN code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation / Refresher Course attended during the year:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS proforma before filling out this section)

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lecturers, Seminars, Tutorials, Practicals, Contact Hours (give semester – wise details, where necessary)

S. No.	Course/ Paper	Level	Mode of teaching *	Hours per week allotted				% of classes taken as per documented record
				Theory		Practical **		
				Allotted	Taken	Allotted	Taken	

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

** Applicable for Practical based subjects

API Score***	
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)
(b)	Teaching Load in excess of UGC norm (max score: 10)

*** (ii) Reading / Instructional material consulted and additional knowledge resources provided to students

Sl. No.	Course / Paper	Consulted	Prescribed	Additional Resource provided
				API Score

(iii) Use of Participatory and innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

S. No.	Short Description	API Score
	Total Score	

(iv) Examination Duties Assigned and Performed

S. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	Total Score			

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

S. No.	Type of Activity	Average Hrs/week	API Score
	(i) Extension, Co-curricular & field based activities		
	Total		
	(ii) Contribution to Corporate Life and management of the Institution	Yearly/Semester wise responsibilities	API Score
	Total		
	(iii) Professional Development Activities		
	Total		
	Total Score (i + ii + iii)		

CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS A) Published Papers in Journals

S. No.	Title with page nos.	Journal	ISSN/ ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the main author	API Score

B (i) Articles / Chapters published in Books

S.No.	Title with Page Nos.	Book Title, editor & publisher	ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the main author	API Score

(ii) Full Papers in Conference Proceedings

S. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the Main author	API Score

iii) Books Published as single author or as editor

S. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the main author	API Score

III C) Ongoing and Completed Research Projects and consultancies

(c) (i & ii) Ongoing Project / Consultancies

S. No.	Title	Agency	Period	Grant Amount Mobilized (Rs. lakh)	API Score

(c) (iii & iv) Completed Projects / Consultancies

S. No.	Title	Agency	Period	Grant Amount mobilized (Rs. lakh)	Whether policy document / patent as outcome	API Score

(D) Research Guidance

S. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M. Phil or equivalent				
Ph. D. or equivalent				

(E) (i) Training courses, Teaching – Learning – Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

S. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

S. No.	Title of the Paper presented	Title of Conference / Seminar	Organized by	Whether International / national / state / regional / college or university level	API Score

E (iii) Invited Lectured and Chairmanships at national or international conference / seminar etc

S. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by	Whether international / national	API Score

IV SUMMARY OF API SCORES

	Criteria	Last Academic Year	Total – API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	C-curricular, Extension, Professional development etc			
	Total of I + II			
III	Research and Academic Contribution			

Self assessment Scores as per UGC Regulation-2018 Appendix II, Table-2 are subject to verification by the University and by the Screening Cum Evaluation Committee / Selection Committee as the case may be.

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier

S. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.

Place:

Signature of the faculty

Date:

with Designation

**Signature of HOD / School
Chairperson / Principal**

N:B: The individual PBAS proforma duly filled with all enclosures, submitted for CAS promotions will be duly verified by the University as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.

Appendix-II

Table 2
Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N.	Academic/Research Activity	Faculty of Sciences/Engineering / Agriculture / Medical /Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education / Commerce / Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	Publications (other than Research papers)		
	(a) Books authored which are published by ;		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05

	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
4	(a) Research guidance		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects Ongoing :		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5	(a) Patents		
	International	10	10
	National	07	07
	(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07
	National	05	05
6.	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows :

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

- i) Paper in refereed journals without impact factor - 5 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor >10 - 30 Points

- (a) Two authors: 70% of total value of publication for each author.
- (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.
- Joint Projects:Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor.
- Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

JIWAJI UNIVERSITY, GWALIOR

Teaching posts:

Details of minimum eligibility and other information Minimum qualifications for direct requirement to the post of Professor, Associate Professor, Assistant Professor will be as laid down by UGC, New Delhi vide UGC Regulations-2018 on minimum qualifications for appointment of teachers and other academic staff in Universities and colleges vide notification no. No. 271] NEW DELHI, WEDNESDAY, JULY 18, 2018/ASHADHA 27, 1940 and as adopted by the University, from time to time.

Professor: Pay scale (Pay matrix level 14 as per VII CPC)

Eligibility (A or B) :

A.

- i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2.
- ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

OR

B. An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

Associate Professor: Pay scale (Pay matrix level 13-A as per VII CPC)

Eligibility:

- i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

Assistant Professor: Pay scale (Pay matrix level 10 as per VII CPC)

Eligibility (A or B) :

A.

- i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in

Universities/Colleges/Institutions subject to the fulfillment of the following conditions :-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which atleast one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note:*The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.*

General Instructions to the Candidates

1. Applications can be submitted through speed or registered post only along with the self-attested photocopies of all supporting documents/testimonials to the office of the Registrar, Jiwaji University, Gwalior on or before 08-03-2021.
2. No TA/DA shall be paid to the candidates for attending the interview.
3. Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the receipt for application
4. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master's level in case of SC/ST candidates for the post of Assistant Professor.
5. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall be considered eligible.
6. The Ph.D. Degree shall be a mandatory qualification for all candidates to be appointed as Professor and Associate Professor through direct recruitment.
7. The period of time taken by candidates to acquire M.Phil, and/or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions.
8. The candidature for the post of Associate Professor and/or Professor shall not be considered if they do not enclose their application in the prescribed format with duly filled Performance Based Appraisal System (PBAS) proforma annexed herewith (Annexure).
9. Application fees once paid shall not be refunded under any circumstances.
10. The University will not be responsible for postal delay in delivering the application form to the candidates.
11. Application incomplete in any respect, without substantial proof of statements/information filled in application form shall not be considered.
12. No deletion or alteration will be permitted in the application form after submission.
13. The university shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedent/background and has suppressed the said information, then his/her service shall be terminated.

14. The university reserves the right not to fill up any advertised posts if the circumstances so warrant. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change.
15. In case of any advertent mistakes in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/ cancel any communication made to the candidates.
16. In the case of dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
17. Applicant who are in employment should route their application through proper channel.
18. Candidates should send selfattested copies of certificates and marks sheets from matriculation onwards in support of their qualifications. Originals should not be send along the application but these must be produced at the time of interview.
19. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
20. No correspondence will be entertained from candidate regarding postal delays, conduct and result of interview and reasons for not being called for interview.
21. Canvassing in any form will be disqualified.
22. No interim correspondence shall be entertained.
23. The rules of UGC and Govt. of M.P. in regard to Pay & Allowances, Leave, Pension and P.F. shall be followed subject to amendments if any, from time to time.
24. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview.
25. When the selection committee considers it fit to recommend a higher initial pay or advance increments to be offered to a selected candidate, it may do so giving reasons there-for.
26. Number of post advertised may be treated as tentative. The university shall have the right to increase/ decrease the number and/or nature of posts at the time of selection and make appointment accordingly. Separate application for each post in required.
27. The prescribed qualifications and experience will be minimum and the mere fact that a candidate possessing the same will not entitle him for being called for interview. The University will have the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that may deem fit.
28. The Selection Committee, after considering the candidate for the post applied for may, if it is of the opinion that he or she will be suitable choice for the next lower post, make such recommendations.
29. The Chairman Selection Committee shall have the power to lay-down the procedure in respect of any matter not mentioned ABOVE.
30. In case of any disputes any suites or legal proceedings against the university. The jurisdiction shall be restricted to the M.P. High Court Bench at Gwalior of the university.
31. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit shall be preferred.
32. UGC Guidelines/UGC NORMS (WHEREVER APPLICABLE) May BE DOWNLOADED FROM UGC WEBSITE. www.ugc.ac.in

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